

Factsheet Application Master of Science in Economics and Institutions

Preconditions

The **M.Sc. Economics and Institutions** is designed as a **consecutive programme** for students with a B.Sc./B.A. in Economics or a B.Sc./B.A. with an Economics major. At the time of application, students should have been awarded at least 90 ECTS credits in economics, business administration, or economics-related methods (e.g. mathematics, statistics).

If students do not have completed their course of studies at the time of application, they have to submit a transcript of records including a preliminary grade, calculated on the basis of at least 144 ECTS credits.

A very good command of the English Language (at least level C1 in the Common European Framework of Reference for Languages) is a prerequisite.

C1-Level can be proven with:

- Test of English as a foreign Language (TOEFL) Internet based (0-120 points) with a result of at least 95 points
- Test of English for International Communication (TOEIC) (10-990 points) with a result of at least 945 points
- International English Language Testing System (IELTS) with a minimum mark of 7.0 IELTS
- English for Speakers of Other Languages (ESOL) (Cambridge University): Certificate in Advanced English (CAE)
- Academic degree in a course of studies in which the language of instruction is predominantly English.
- Certificate of the *Sprachenzentrum* of the University of Marburg (the test takes about 60 minutes and includes an oral examination). You can apply for the test here: <http://www.uni-marburg.de/sprachenzentrum/lehrangebot/englisch/sprachzeugnisseeng>
- Please also check our website at: www.uni-marburg.de/msc-econinst

Documents to be submitted

1. Application (online application via the application portal *uni-assist*): please follow the Apply-Now-Button on the website of the Master of Science in Economics and Institutions
2. The first fundamental university degree including the final grade
3. Transcript of records for determining the contents of your previous studies
4. The certificate of English skills at a C1 level of the Common European Framework of Reference for Languages by the Council of Europe



5. Personal statement, c. 2 pages DIN A4 (German standard format) with 1,800 keystrokes each. In this document the applicant should argue why he/she is suitable for the economics and institutions courses including the criteria above.
6. Tabular curriculum vitae (about 1 DIN A4 page)
7. If available additional certificates for personal suitability for the economics and institution courses including the criteria above
8. Applicants from China, Mongolia, and Vietnam must include an APS certificate (please contact your local German embassy)

Important: Documents must be submitted both in the original language and as an officially certified translation into English.

Admission process

Step 1:

Become informed about the Master's programme, e.g., by browsing through this webpage. Seriously consider your goals and then decide whether this Master's programme can help you reach them.

Step 2:

Submit a formal online application within the deadline applicable to a specific term, that is, by 15 July for the winter term and by 15 January for the summer term. Applications must be submitted online via [uni-assist](#), an online application service for students. This is the **ONLY** acceptable way to submit an application. Applications are processed by *uni-assist* an external service provider. The clearing may take up four weeks.

Note that applications will be considered by the selection committee only if they are complete and include all necessary and requested documents.

Step 3:

Once *uni-assist* has validated your application documents and asserted that you meet all formal requirements, your suitability for admission will be determined by a selection process. Suitability will be determined by three criteria, with a maximum of 8 'suitability points' to be gained:

- Your success in earning your previous degree(s), as reflected by your marks (up to 4 points)
- Your knowledge about economics as demonstrated by advanced and final modules (up to 3 points)
- Your motivation for applying and fit to the programme, as reflected in the motivation letter as well as additional criteria (up to 1 point)

Step 4: Telephone Interview

If your application makes it through the pre-screening process (i.e., you earned at least 5 points in Step 3), you will be contacted in the following weeks. You will be invited to a

telephone interview (about 20 minutes). The interview will be conducted by a member of the selection committee, usually an economics professor. The interview typically includes questions about the candidate's knowledge of economics and institutions, as well as the candidate's reasons for applying for the programme (up to 2 points can be earned through the interview).

An applicant is considered suitable for the programme if he or she collects a total of at least 7 points in Steps 3 and 4. Shortly after the interview, final admission decisions will be announced.

Contact in case of specific queries: econinst@wiwi.uni-marburg.de

Good luck with your application!